

TEMPLE UNIVERSITY

POLICIES AND PROCEDURES

Title: Accessibility of Digital Information and Technologies
Policy Number: 04.71.13
Issuing Authority: Office of the President
Responsible Officer: Vice President for Information Technology

Date Created: November 15, 2012
Date Last Amended/Reviewed: March 31, 2026
Date Scheduled for Review: March 2030
Reviewing Offices: Information Technology Services

I. Scope of Policy & Rationale

Temple University is committed to ensuring that the digital information and technologies that it creates or provides in conducting its activities is accessible in accordance with applicable law. All members of the university community with responsibility for creating, managing, or disseminating information and technologies are responsible for ensuring that such information and technology are compliant with this policy and the related standards and guidelines.

II. Policy

- A. Any digital information and technologies — including, but not limited to, computers and ancillary equipment, instructional materials, software, videos, multimedia, telecommunications, public websites and web applications, learning management systems and instructional technologies, mobile applications, third-party platforms and vendor-hosted solutions, and digital documents, multimedia, and communications— developed, procured, maintained, or used in carrying out university activities must be compliant with Sections [504](#) and [508](#) of the Rehabilitation Act of 1973, as amended, the [Americans with Disabilities Act of 1990, as amended](#), and [other applicable local, state, and federal laws](#), as well as other related university policies.
- B. Any digital information and technology must be accessible in accordance with official university standards and guidelines. The person responsible for the information or technology must ensure that identified accessibility barriers are remediated in a timely manner upon becoming aware of non-compliance with university standards and guidelines. If the information or technology is required for coursework or for essential job functions, a timely review by the Accessible Technology Compliance Committee (ATCC) will determine if appropriate alternatives are available and can be implemented. If alternatives cannot be implemented in a timely manner, the ATCC will consider requiring the removal of access to information or technology.

- C. The ATCC may grant exceptions to this policy under circumstances including, but not limited to, undue hardship or if reasonable accommodation can provide appropriate access.

III. **Accessible Technology Compliance Committee**

The ATCC and its subcommittee(s) will develop, review, and approve all guidelines and standards related to this policy. The subcommittee will also evaluate and approve requests for exceptions. The university's Vice President for Information Technology or his/her designee may assign other related responsibilities to the committee. The university's Vice President for Information Technology or his/her designee will chair the ATCC, and will appoint other members of the subcommittee, including but not limited to faculty, school or college technical staff, and representatives of Information Technology Services, Disability Resources and Services, the Center for the Advancement of Teaching, Human Resources, the Provost's office, and University Counsel.

IV. **Definitions**

Reasonable Accommodation: Any modification or adjustment to the work or educational environment, or to the manner in which information, services, or activities are provided that ensures an individual with a disability has equal and effective access to employment, educational opportunities, and information. The University will provide such accommodation in a timely manner and without undue delay, unless doing so would result in a fundamental alteration of the nature of a service, program, or activity, or impose an undue burden, as defined below.

Undue Burden: A significant difficulty or expense incurred by the university in providing specific accommodation or ensuring accessibility, determined after considering the overall resources of the University, the nature and cost of the action, and the impact on operations. A determination of undue burden must be based on a documented analysis and approved through established University processes.¹

V. **Effective Date:** November 15, 2012

Notes

1. **History:**

Last Amended:

November 2022: Updated to reflect current Bylaws and job titles.

March 2026: Updated to reflect Title II of the Americans with Disabilities Act Regulations.

2. **Cross References:**

- [Temple University Accessible Technology Standards and Guidelines](#)
 - Accessibility Guidelines for Multimedia
 - Computer Lab Accessibility Guidelines
- The Center for Advancement of Teaching (CAT) Accessible webpage
 - <https://teaching.temple.edu/accessible>
 - [Web Accessibility Standards and Guidelines](#)
 - [Learning Space Accessibility Guidelines](#)
- Related or Referenced University Policies
 - [Procurement Policies](#)
 - [Ratification of nondiscrimination policy](#)
 - [Nondiscriminatory policy as to students](#)
 - [Policy on Preventing and Addressing Discrimination and Harassment](#)
 - [Course Syllabus Policy](#)
- ¹ Glossary of ADA Terms - <https://adata.org/glossary-te>