

College of Liberal Arts Bylaws

Article I Prevailing Authority of University Policies

The term “University Policies” shall refer to (1) any action, resolution, or policy of the Temple University Board of Trustees, or (2) any action or policy of the President of Temple University taken within his/her authority, or (3) any administrative policy or procedure that may be adopted pursuant to the authority granted by the Board of Trustees or by the President.¹

In the event of any conflict or contradiction between these bylaws or any action taken by the College under the authority of these bylaws, on the one hand, and any University Policy now in effect or adopted in the future, on the other hand, then the pertinent provision of these bylaws or the action taken pursuant thereto shall be superseded by the pertinent University Policy.

Article II The Dean

The President of the University appoints the Dean of the College of Liberal Arts in conformance with such Dean Search Guidelines as the President may from time to time promulgate.

The Dean of the College shall report to and be accountable to the President or his/her designee, and shall serve at the pleasure of the President.

The Dean of the College is the chief executive officer and the chief academic officer of the College. The Dean's duties and responsibilities are defined by any pertinent policies of the Board of Trustees, by the Dean's Position Description that shall be issued by the President from time to time, and by administrative policies and procedures that may be adopted pursuant to the authority granted by the Board of Trustees or the President.

The Dean of the College shall exercise such authority as may be delegated to him/her by University Policies. The Dean shall be responsible for the administration of the College budget that may be adopted by the Board of Trustees, including any budget rules or guidelines that may be adopted pursuant to that budget.

¹ University policies as defined here shall include collective bargaining contracts that have been approved by the Board of Trustees or by the President when he/she has been delegated to do so by the Board of Trustees and any amendments or supplementary letters of agreement to such contracts that may be approved by the Board of Trustees or the President during the life of any collective bargaining contract.

36 The Dean of the College shall be an ex officio member without vote of all standing committees
37 of the College.

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39 The Dean shall, subject to applicable University Policies and within the College's authorized
40 budget, appoint vice deans, associate deans, assistant deans, department chairs and other
41 academic and administrative personnel. The Dean shall be responsible for the supervision of the
42 College administration, pursuant to University Policies.

45 **Article III The Collegial Assembly**

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47 Every full-time faculty member of the college shall be a member of the Collegial Assembly with
48 full rights to participate in all deliberations. Every tenure-line (tenured and tenure-track) faculty
49 member shall be a voting member of the Assembly. All NTT's who have been in these positions
50 full time at Temple for five years shall be voting members of the Assembly and shall be
51 considered eligible to run for committees as outlined in the "Elected Committees" section below.

52
53 The Collegial Assembly shall meet at least twice a semester. Additional meetings may be held at
54 the call of the Dean or the Executive Committee or by petition of ten percent of the members of
55 the Collegial Assembly. Ten days advance notice shall be given to faculty members of the
56 college of all meetings of the Collegial Assembly at which votes are to be taken, with the
57 exception that an emergency meeting may be convened upon 48 hours notice.

58
59 The Collegial Assembly, in collaboration with the Dean, shall be authorized to introduce and
60 amend existing College policies that are not within the prerogative of the administration.
61 However, all college policies and amendments are subordinate to, and therefore must conform
62 with, University policies.

63
64 The Collegial Assembly, in collaboration with the Dean, shall be authorized to recommend
65 amendments to existing College bylaws. However, all amendments to the bylaws are
66 subordinate to, and therefore must conform with, University policies and require the approval of
67 the President.

68
69 The Chair of the Executive Committee shall be the presiding officer of the Collegial Assembly.
70 In the absence of the chair a member of the Executive Committee shall be designated in advance
71 of the meeting by the chair to preside.

72
73 The Dean shall appoint a secretary to record and maintain minutes of the meetings of the
74 Collegial Assembly.

To the extent provided by University Policies, the Collegial Assembly, in consultation with the Dean, may establish criteria and procedures to be followed by committees in developing recommendations of persons for appointment to the faculty and for tenure and/or promotion. All such criteria and procedures must conform with University policies.

The Collegial Assembly recommends academic plans, policies, programs, and graduation requirements for the College.

All substantive motions voted by the Assembly require two readings. The first reading will consist of the materials being posted to the Collegial Assembly electronic site at least one week in advance of the scheduled meeting. An email notice shall be sent informing faculty of the materials posted with a deadline to raise objections or concerns to the Assembly Chair.

The Dean shall, at each regularly called meeting of the Collegial Assembly, provide a statement that sets forth the budgetary and academic condition of the College and outlines goals for the improvement of the College's academic policies and programs.

Except when other rules have been adopted, the meetings of the Collegial Assembly shall be guided by *Robert's Rules of Order* (latest edition).

Article IV Elected Committees

a. The Executive Committee

The elected members of the Executive Committee shall be six tenure-line faculty and one eligible NTT-faculty member. For the tenure-line faculty on the committee, an equal number shall come from the Humanities and Social Sciences divisions of the College (hereafter referred to as the divisions of the College). Two tenure-line members will be elected each year. One elected member of the Executive Committee shall be an eligible NTT faculty member. Except in cases of replacement following resignation or leave, each faculty member of the committee is elected by the eligible voting faculty of the College of Liberal Arts for a period of three years.

At the final meeting each spring, the voting membership elects a tenured faculty member to serve as Chairperson for the next academic year.

The College's elected representative to the Faculty Senate Steering Committee shall serve as an additional faculty member of the Executive Committee.

The Dean sits with the Committee. The Dean shall not vote. The elected faculty members of the Committee and the College's representative to the Faculty Senate Steering Committee vote.

Members on the Executive Committee set up the slates for the elections to all elected committees of the College; they nominate faculty to serve as College Representatives to the Faculty Senate (with five representatives drawn from eligible NTT's). The Executive Committee begins this process by soliciting from the full-time faculty as a whole self-nominations from individuals willing to stand for election to the various committees of the College. Slates for all elected committees shall include more nominees than positions, in order to provide some choice. The Committee consults with the Dean during this process. It is long-standing custom that suggested names be fully, freely, and confidentially discussed.

The Executive Committee conducts elections to College committees in the spring of each year. It announces election results within 10 days. The Executive Committee fills, by appointment, unanticipated vacancies that occur during the course of the academic year for the duration of the term that would have existed had the position not been prematurely vacated.

The Executive Committee recommends to the Nominating Committee of the Faculty Senate candidates for Senate committees.

The Executive Committee advises the Dean on appointments to College appointed committees and may, in consultation with the Dean, establish ad hoc committees.

The Executive Committee coordinates and oversees the functioning of all other College committees.

The Executive Committee reviews motions proposed by other committees for consideration by the Collegial Assembly. The Committee may recommend changes in such motions to the proposing committee or the Collegial Assembly, or call to the attention of the proposing committee additional considerations that bear on the motion, remanding the motion for reconsideration. The Committee may raise questions concerning the suitability of form and/or content of proposed motions.

The Executive Committee sets the agenda and date for Collegial Assemblies and calls them. The committee shall call at least two assemblies a semester and shall announce any meeting at which votes are to be taken at least ten days in advance. The Executive Committee Chair acts as Chair of the Collegial Assembly.

The Executive Committee may not forward motions to the Collegial Assembly until appropriate consultation has been held with the Budget Priorities Committee, the Committee on Instruction, the Graduate Committee, and other College committees where contents of the motions warrant this.

The Executive Committee advises the Dean on proposed initiatives and on policy matters.

The Executive Committee shall be the body internal to the College to receive faculty complaints against the administration of the College. **In the event a complaint pertains to a claim of discrimination, harassment, retaliation, misconduct in research or creative work, or other matters addressed by designated individuals/offices at the University, the Executive Committee must promptly refer the complaint to the appropriate office. For matters that reside with the Executive Committee, after** due consideration, the Committee may bring such complaints to the Dean or the Provost, as the Executive Committee deems appropriate.

The Executive Committee considers any matter of College policy or the implementation of College policy that does not fall under the charge of any other College committee, and that does not rest solely under the authority of the Dean's Office.

Minutes of meetings shall be recorded and, upon approval at a subsequent meeting, shall be filed with the College for a period of time in accordance with University guidelines.

Except when other rules are adopted by the Executive Committee, the work of the Executive Committee shall be guided by *Robert's Rules of Order* (latest revision).

b. Committee on Instruction (COI)

The Committee on Instruction is, in general, responsible for the maintenance of academic standards and managing curriculum changes at the undergraduate level. It accomplishes this by overseeing the academic programs of the departments and the college. More specifically, the committee shall perform the following tasks:

- Approve new and special courses; delete courses in consultation with departments and programs; approve modifications to existing courses.
- Review proposals for General Education courses with respect to compliance with CLA requirements before passing them on to the University's General Education Executive Committee.
- Review and recommend to the Collegial Assembly proposals for new programs.
- Review and recommend, when necessary, changes in the requirements for majors, minors, certificates, and criteria for graduation with distinction.
- Review and, when appropriate, recommend revision of standards and policies regarding undergraduate education. The Committee also advises the Director of Academic

Advising on special individual cases that may, from time to time, arise regarding such standards and policies.

- Recommend curricular changes to the Collegial Assembly such as, for example, changes in graduation requirements.
- Monitor and review curricular proposals being discussed by the Faculty Senate and its subcommittees and provide information and make recommendations to College senators where appropriate.

The Committee on Instruction is composed of six members of the tenure-line faculty, three from each of the two divisions of the College, and two NTT members, one from each division, and two student members, one from each division. A representative from the Dean's Office, one from Academic Advising, and other non-voting members the committee deems useful to consult, shall also serve on the Committee.

Except in cases of replacement following resignation, each faculty member of the committee is elected by the eligible voting members of the faculty of the College of Liberal Arts for a period of three years. Terms of office are staggered so that each year at least two members of the Committee (one from each of the divisions) finish their terms and two new members are elected. Two student members are selected from the list of eligible "Student Liaisons" maintained by the College. Voting is the right of the elected faculty members (tenure-line and non-tenure track) of the Committee and the student membership.

The representatives from the Dean's Office and Academic Advising shall play advisory and information exchange roles on the Committee, but they do not vote. Student representation on the Committee shall consist of one undergraduate from each division, with each entitled to one vote.

At the final meeting each spring, the voting membership elects a tenured faculty member to serve as Chairperson for the next academic year. The Chairperson may appoint subcommittees at any time the need arises.

The Committee on Instruction reports to the College Executive Committee which places its motions and proposals on the agenda of the Collegial Assembly. The Executive Committee reviews all COI motions and proposals and may recommend changes to the Committee for the purposes of clarification and to maintain consistency with existing policies and programs. COI will send all proposals for new programs or substantially changed programs to the Budget Priorities Committee, which will attach a statement of the probable budgetary impact before forwarding those proposals to the College Executive Committee.

Minutes of meetings shall be recorded and, upon approval at a subsequent meeting, shall be filed with the College for a period of time in accordance with University guidelines.

c. Graduate Committee

The Graduate Committee is composed of six members of the tenure-line faculty, three from each division of the College; only Graduate Faculty are eligible to serve or continue to serve on the committee. Terms are staggered, and two members of the committee (one from each division) ~~are elected~~ are elected annually by the tenure-line faculty of the College to serve three-year terms; members may run for an additional term of three years. In the event of a member's going on leave or resigning, the College Executive Committee appoints a replacement.

At the final meeting each spring, the voting membership elects a tenured faculty member to serve as Chairperson for the next academic year.

A representative of the Dean's office sits with the Committee and is available to provide information and operational assistance, but does not vote. In addition, two students who are currently enrolled in one of the College's graduate programs sit with the Committee, as voting members. The graduate students are selected by the chair of the Committee in close consultation with the Dean's office.

The Committee reviews and approves proposals for new graduate courses; reviews and reports to the Executive Committee on proposals for the establishment of new graduate degree programs; hears grievances and appeals from graduate students following the process and procedure specified in the College of Liberal Arts Graduate Grievance Procedure; consults with the Dean as necessary on Graduate Faculty designations received from departments and any related appeals. In addition, the Committee works with the Dean's office in reviewing and initiating policies related to graduate education in the College.

The Graduate Committee will send all proposals for new programs or substantially changed programs to the Budget Priorities Committee, which will attach a statement of the probable budgetary impact before forwarding those proposals to the College Executive Committee.

Minutes of meetings are recorded and, upon approval at a subsequent meeting, are filed with the College for a period of time in accordance with University guidelines.

d. Budget Priorities Committee

The Budget Priorities Committee is composed of seven members of the faculty, including at least two from each of the divisions of the College, and one eligible NTT member. Except in cases of

replacement following resignation or leave, each faculty member of the Committee is elected by the eligible faculty of the College of Liberal Arts for a period of three years. The terms of office are staggered, so that at least two members of the Committee are elected each year. The Finance Officer of the College and an additional Dean's representative sit with the Committee, but do not vote.

At the final meeting each spring, the voting membership elects a tenured faculty member to serve as Chairperson for the next academic year. That chair reports to the College Executive Committee and the Collegial Assembly on committee deliberations and actions.

Elected members of the Committee are voting members. The Budget Priorities Committee is a standing committee of the College and is an advisory body to the Dean, who has ultimate responsibility for the College budget. The Dean sits with the Committee. The Dean shall not vote.

The BPC advises the Dean and the Executive Committee on such issues as: the allocation of resources; strategic planning; revenue enhancement; the budgetary implications of various decisions; staffing levels and allocations of non-faculty personnel. Other matters may be brought before the committee at the discretion of the Dean or the Executive Committee.

The Committee on Instruction and the Graduate Committee of the College shall notify the BPC when they have approved new programs or substantially changed programs. The Budget Priorities Committee will review such proposals and attach a statement of the probable budgetary impact before forwarding those proposals to the College Executive Committee

e. Sabbatical (Research and Study Leaves) Committee

The Sabbatical Committee is composed of four tenure-line faculty members, two from each division and one NTT faculty member. Except in cases of replacement following resignation or leave, each Committee member is elected by the tenure-line faculty of the College for a period of three years. Terms are staggered to ensure continuity. The Committee elects its own chair.

The Committee receives and evaluates all applications for study leaves. The Committee recommends faculty sabbatical awards to the Dean.

f. Undergraduate Student Grievance Committee

The Undergraduate Student Grievance Committee is composed of three tenure-line faculty members, one eligible NTT member, and two undergraduate students. Faculty members are elected to three-year terms. The terms are staggered to ensure continuity. Student representatives are appointed by the Dean upon the advice of CLA staff. A staff member of the CLA Academic Advising Center or a representative of the Dean's office sits with the Committee and is available to provide information and operational assistance, but does not vote.

The committee hears individual undergraduate student appeals and grievances about academic matters, including good standing, grades, and other matters affecting academic degree programs and/or academic performance. Following University and College policies and procedures, the Committee hears and decides student appeals and grievances, sending its recommendations to the Dean and referring cases to other University offices where those offices have jurisdiction. The committee shall assure a student a full opportunity to present his/her claim, and shall give the student's claim full and fair consideration. Where the appeal or grievance seeks to change a decision taken by a member of the faculty, staff, or administration of the school/college, that person shall be given a full and fair opportunity to describe and document the rationale for his/her decision. All recommendations to the Dean shall reasonably summarize the student's claim, provide the basis for the committee's recommendation, and state clearly the committee's recommended disposition of the student's claim.

The process and procedures followed by the committee for hearing undergraduate student appeals and grievances is specified in the College of Liberal Arts Undergraduate Grievance Policy. All records of these cases will be kept confidential to the fullest reasonable extent and, to the greatest extent possible, all identities will be held anonymously. Minutes of meetings shall be recorded and, upon approval at a subsequent meeting, shall be filed with the College for a period of time in accordance with University guidelines.

g. Other Standing Elected Committees

The Collegial Assembly, in consultation with the Executive Committee and the Dean, may establish elected committees in addition to those listed above to undertake the work of the College. The composition of such committees shall give attention to the same considerations as are provided in these bylaws for the Executive Committee.

Article V Appointed Committees

a. Tenure Committee

The Dean, in consultation with the Executive Committee, appoints six tenured faculty members—three from each division—to staggered terms of three years. No more than one faculty member serves from any single department.

The Tenure Committee reviews and votes on applications for tenure and on promotion to associate professor when that promotion accompanies tenure. It follows procedures and applies criteria specified in the University's and the College's promotion and tenure policies and guidelines.

b. Promotions Committee – Tenure Track

The Dean, in consultation with the Executive Committee, appoints six tenured full professors—three from each division—to staggered terms of three years. No more than one faculty member serves from any single department.

The Promotion Committee reviews and votes on applications for promotion of tenure-line faculty to full professor, and in all other cases where promotion of tenure-line faculty takes place independently of tenure. This committee follows procedures and applies criteria specified in the University's and the College's promotion and tenure policies and guidelines.

c. Promotions Committee –Non-Tenure Track

The Dean, in consultation with the Executive Committee, appoints three to five full-time faculty members. The composition of this committee should be faculty at the associate or full professor rank, but only members who hold the rank which the applicant is seeking may vote on that applicant. The committee should be composed predominantly of NTT faculty. The Associate Dean for Faculty will also serve on this committee as a non-voting member. This committee will write a report with a recommendation to be submitted to the Dean who makes the final decision.

d. Awards Committees

- i. Committee on Research and Service Awards. The Dean, in consultation with the Executive Committee, appoints six tenured members to staggered terms of three years. Each division is represented by at least two faculty members.

The committee nominates faculty for various research and service awards and distinctions at the University and College level. The Committee ensures timely

responses to calls for University- and College-wide nominations and awards; it ensures that all such calls receive appropriate publicity; and it applies appropriate criteria for such distinctions. The Committee does not make departmental awards.

In addition to discharging the specific responsibilities outlined above, the committee serves as the College's primary advisory group on matters concerning the College's research and service award processes.

ii. Committee on Teaching Awards. The Dean, in consultation with the Executive Committee, appoints four tenure-line and two non-tenure track faculty members to staggered terms of three years. Each division is represented by at least two faculty members. When feasible, the committee should be made up of previous winners of College or other teaching awards. In addition, two students, one graduate and one undergraduate who are currently enrolled in one of the College's programs sit with the Committee, but do not vote. The students are selected by the chair of the Committee in close consultation with the Dean's office.

The committee nominates faculty for various teaching awards and distinctions at the University and College level. The committee ensures timely responses to calls for University- and College-wide nominations and awards; it ensures that all such calls receive appropriate publicity; and it applies appropriate criteria for such distinctions. The Committee does not make departmental awards.

In addition to discharging the specific responsibilities outlined above, the committee serves as the College's primary advisory group on matters concerning the College's teaching award processes.

a. **Academic Technology Committee**

The Dean, in consultation with the Executive Committee, appoints three faculty members from each division to staggered terms of three years. No more than one faculty member serves from any single department. The College's IT Director sits with the Committee but does not vote. The Committee elects its own chair.

The Committee advises the Dean and reports to the faculty on all matters concerning the use of computers, video, and other technologies that support teaching, research, and service. The Committee assesses and forecasts the direction of new technologies, producing at least once every year a statement of priorities for new technologies, and producing at least once every year a statement recommending priorities for new purchases of hardware and software. The Committee also recommends computer and media policies, and advises the Dean on matters

concerning networks, security and access. The Committee coordinates its work with University policies and practices.

b. Merit Committees

- i. Tenure-Line Merit Committee. In recommending tenure-line faculty for merit awards, the Dean consults with a college-wide tenure-line merit committee consisting of no more than ten tenure-line members who are selected as follows: a) up to five members appointed by the Dean from those persons who have recently served on the CLA promotions committee, the CLA tenure committee, and/or the University Tenure and Promotion Advisory Committee and b) an equal number elected by the Collegial Assembly. Committee members serve staggered two-year terms.

Each year the chair of the College Tenure-Line Merit Committee, who is elected from among the tenured members of the committee, will be required to produce a short report recording the procedures and general manner in which the merit units were distributed for the year. This report will be made available to the faculty.

- ii. Non-Tenure Track Merit Committee. In recommending NTT faculty for merit awards, the Dean consults with a college-wide NTT merit committee consisting of seven members, with four NTT faculty members elected by the NTT faculty and three NTT faculty members appointed by the Dean. Committee members serve staggered two-year terms.

Each year the chair of the College NTT Merit Committee, who is elected from among the members of the committee, will be required to produce a short report recording the procedures and general manner in which the merit units were distributed for the year. This report will be made available to the faculty.

c. Other Appointed Committees

The Executive Committee, in consultation with the Dean, may establish other standing appointed committees in addition to those listed above to undertake the work of the College. The composition of such committees shall give attention to the same considerations as are provided in these bylaws for other standing appointed committees.

The Dean, in consultation with the Executive Committee, may appoint ad hoc committees (besides mandatory faculty responsibility committees) to undertake the work of the College.

Article VI The Committee of Chairs

The chairs of all the departments in the College constitute the Committee of Chairs. The Dean chairs this committee and sets its agenda. The Dean appoints subcommittees drawn from the membership of this committee to advise him/her on various issues pertaining to the administration of the College.

A separate Committee of Chairs and Program Directors is composed of the chairs of all the departments in the College and those program directors in the College whom the Dean may choose to appoint to it. The Dean chairs this committee and sets its agenda.

CLA Bylaws

Article VII Faculty Responsibility Committee

The Dean, in consultation with the Executive Committee, shall appoint an ad hoc Faculty Responsibility Committee to investigate allegations of misconduct against a faculty member. A Faculty Responsibility Committee is constituted to conduct a specific inquiry into allegations of misconduct; it is not a standing committee. The members of a Faculty Responsibility Committee must have no conflict of interest with respect to or bias toward the faculty member subject to investigation. In schools/colleges with several programs or departments, not more than one member of the Faculty Responsibility Committee should be appointed from the same program or department as the faculty member who is subject to investigation. A Faculty Responsibility Committee shall have no fewer than three, and preferably at least five, members.

The Faculty Responsibility Committee shall assure that any person who brings allegations of misconduct will have a full and fair opportunity to present written or oral information to support his/her assertions. A faculty member who is being investigated shall be given a full and fair opportunity to provide relevant written or oral information to rebut allegations of misconduct or to explain such conduct. The complainant and the faculty member accused of misconduct may offer relevant written or oral statements by others who have knowledge of the alleged misconduct. However, the Committee may determine whether to hear such oral evidence or the extent of such evidence that will be heard. The Faculty Responsibility Committee may examine documents or seek statements independently of information offered by the complaint or the

508 faculty member accused of misconduct. If the Committee relies on such information in making
 509 its report, it shall clearly identify the source and character of such information and shall,
 510 wherever possible, include such information or summaries of it as attachments to its final report.
 511 The Faculty Responsibility Committee shall maintain confidentiality as to allegations of
 512 misconduct submitted to it, all evidence-oral, written, or tangible-submitted for its consideration,
 513 and its deliberations and recommendations, except to the extent that such information must be
 514 provided to others in order to conduct its investigation. The Faculty Responsibility Committee
 515 may seek the advice of University Counsel if it deems necessary and University Counsel shall
 516 endeavor to give reasonable assistance if possible.

517
 518 The Faculty Responsibility Committee shall report its findings and recommendations to the
 519 Dean. The report should provide a full statement of its deliberations, findings, conclusions and
 520 recommendations and, to the extent reasonably possible, should include as attachments any
 521 written statements, any documents and any other written or tangible evidence upon which the
 522 committee relied. The Dean shall transmit the report and his/her recommendations for any
 523 actions or further proceedings to the Faculty Senate Personnel Committee and to the President or
 524 his/her designee.

525 526 **Article VIII Departmental Bylaws**

527
 528 All departments in the College shall adopt bylaws consistent with College and University
 529 policies. Departmental bylaws shall specify procedures for the participation of full-time faculty
 530 in departmental governance, including (but not limited to) the procedures for nominating
 531 candidates for the departmental chair and the structure and election of standing committees.

532
 533 Departmental bylaws shall specify or incorporate by reference departmental standards and
 534 policies for the hiring, tenure, and promotion of faculty, and award of merit increases, study
 535 leaves, and other University perquisites.

536
 537 Departmental bylaws shall provide for regular processes for amendment and revision.
 538 Departmental bylaws and amendments shall be submitted to the Dean to assure that they
 539 conform to College and University policy before they take effect.

541 **Article IX Revisions or Amendments to Bylaws**

542
 543 Revisions or amendments to these bylaws may be recommended to the Executive Committee by
 544 any standing committee of the College or the Dean or by a petition signed by 25 members of the
 545 faculty. In consultation with the Dean, the Executive Committee recommends revisions and
 546 amendments to the Collegial Assembly. Revisions and amendments approved by the Collegial
 547 Assembly are recommended by the Dean to the President or his/her designee. They will be

548 reviewed by University Counsel to assure conformity to University Policies. After review by
549 University Counsel, the President or his/her designee may either reject or approve revisions or
550 amendments and, if approved, set the date upon which they will become effective.

551
552 In all cases, the Dean shall review the bylaws of the College every five years and, after
553 consultation with the Executive Committee, may recommend to the Collegial Assembly
554 revisions or amendments to the bylaws.

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556 **Notes:**

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558 **1. Dates of Official Enactment and Amendments:**

559 **Amended November 2010**

560 **Amended October 2015**

561 **Amended January 2020**

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563 **2. History:**

564
565 None

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567 **3. Cross references:**

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569 College of Liberal Arts Undergraduate Grievance Policy

570 College of Liberal Arts Graduate Grievance Procedure

